
**Oregon Transit Association
Board of Directors Meeting
October 9, 2018**

Present

- Members: President Julie Brown, Dwight Brashear, Cynda Bruce, Mary Jo Carpenter (phone), Kim Curley (phone), Aaron Deas, Andi Howell, Aurora Jackson (phone), Doug Pilant (phone), Allan Pollock, Lisa Scherf, Kimberly Stanchfield
- Guests: Karyn Criswell and Marcia Hoskins (ODOT-RPT); Dale Penn (Salem-Keizer Transit)
- Staff: Kelly Ross (Western Advocates) and Drew Hagedorn (Tonkon Torp)

Meeting was called to order at 10:02 a.m. by President Julie Brown.

Announcements

Agenda

Consensus approval of the agenda as distributed.

Minutes

Motion by Scherf, seconded by Bruce, to approve the September 11th Board meeting minutes as distributed. *Motion passed unanimously.*

Treasurer's Report

In the absence of Treasurer Friend, Ross summarized the financial report for the periods ending September 30th and highlighted the following:

- Both Public and Private Fund dues revenues are down from the same period in 2017. At the end of September/2017 Public Fund total dues revenue was \$123,700 compared with \$110,000 this year; Private Fund dues revenue was \$11,000 in 2017, compared to \$6,750 this year. We are seeing fewer exhibitors register for this year's conference and some have reported that there is another competing conference elsewhere.
- Expenses in September were nearly all for recurring contract amounts except for the credit card processing fees of \$266.35. This is the first year we have allowed exhibitors to pay their conference registration/sponsor fees by credit card.

No questions or comments from the Board.

Legislative Update

Penn reported:

- Things are very slow at the capitol now—policy makers are very focused on campaigns.

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- The race for governor is much tighter than anyone expected—could be the best chance for a Republican to win since Chris Dudley in 2010.
 - The next Legislative Days will be in mid-December.
 - Much speculation on who will take over the Ways & Means Co-Chairs—Sen. Beyer is most likely in the Senate.

Deas said he is wondering about Secretary of State Richardson's health—the big and important job of legislative redistricting is coming up in the near future.

Hagedorn said he is watching legislative races very closely—the Senate is likely to get a supermajority, but it's anybody's guess in the House.

Discussion of HB2017 Rulemaking Key Elements

Criswell reported:

- The Oregon Transportation Commission will be deciding next week on approval of selection criteria and guidelines for rejection of plans.
- November 1st is the deadline for the first submission of STIF plans—the completeness review will be very extensive, but there will be opportunities for providers to fix things identified as incomplete.
- There will be numerous STIF training sessions at the conference.

Executive Director Report

Board Meeting Day Change – Ross reminded the Board that the monthly meeting day will be changing to the first Tuesday of the month so as to be convenient for those attending PTAC on the first Monday. He will send out a schedule of future meeting days.

Conference Update – Ross reported that his and ODOT staff are in the home stretch of pulling all information together for the conference program to go to final design, proofing, and printing. Registrations are now at approximately 200, with 30 vendors.

Membership Survey – It has taken repeated email requests to get a valid sample of responses to the membership survey—expecting to have it completed and a presentation from CFM at the November Board meeting.

ODOT/PTD Report

In the absence of Administrator Gard, Hoskins reported:

- 5339 competitive funding grants were awarded.
- New STIF informational materials will be available at the conference.
- The Transit Asset Management Plan has been completed.

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- Three deficiencies were identified in Rail & Public Transit Division's most recent state audit.

Additional Business

President Brown congratulated Stanchfield on her new grandson and commended Carpenter on her long service to OTA.

Agency Updates

- Carpenter (Community Connection of NE Oregon) – Their transportation options person has resigned, and they will be looking for a replacement; submitted list of STIF projects approved by the local advisory committee to the Baker County Court. Joe Hayes was selected to replace Mary Jo—he is coming from Bend with nonprofit experience.
- Pilant (Tillamook County Transportation District) – Welcomed a new human resources specialist to their staff; developed list of STIF projects which were approved by the local advisory committee.
- Curley (ToGo) – In second week of the Oregon Drive Less Challenge and will run until October 15th; today is Transit Tuesday at the Redmond Transit Center.
- Pollock (Salem-Keizer Transit) – On target for submitting their STIF project list on November 1st; final meeting of their local advisory committee is Monday evening.
- Stanchfield (Knowledge in Mobility) – Working with Yamhill County on their STIF plan and re-doing graphics; also working with South Clackamas Transit.
- Brashear (City of Wilsonville/SMART) – Hiring for three new positions; had annual bus rodeo this past weekend; working with Proterea in Los Angeles regarding delivery of their first two electric buses.
- Howell (City of Sandy) – Submitted their STIF plan last week; working on RFPs to rebuild the bus wash bay; finished scope of work for the updated transit master plan.
- Scherf (City of Corvallis) – Their local advisory committee has been formed and has met twice; planning to put all short-term projects into the STIF plan; recruiting for an active transportation specialist and has a good pool of applicants.
- Bruce (Lincoln County Transportation) – Are facing challenges because of their approximately 30-member staff, a large number are out on medical leave and jury duty.
- Deas (TriMet) – Successfully cleared final hurdle on their STIF plan; just went past 5,000th low income fare; starting new system of fare enforcement; suggested that next meeting include a discussion of the cap and investment program.
- Brown (Rogue Valley Transportation District) – Just passed their local advisory committee bylaws; recruiting for advisory committee members; working on master plan; will have to back out for another five-year levy measure; fighting with MPO regarding withdrawal of STF funds.

Meeting was adjourned at 11:58 a.m.