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**Oregon Transit Association  
Board of Directors Meeting  
April 10, 2018**

***Present***

Members: President Julie Brown, Vice President Lisa Scherf, Treasurer Karen Friend (phone), Dwight Brashear, Cynda Bruce (phone), Mary Jo Carpenter (phone), Kim Curley (phone), Aaron Deas (phone), Andi Howell, A.J. Jackson, Allan Pollock, Kimberly Stanchfield (phone), Mike Stinson (phone), Elaine Wells (phone)

Guests: Dale Penn (Salem-Keizer Transit, phone); Karyn Criswell (ODOT-RPT); J.D. Tovey (CTUIR)

Staff: Kelly Ross (Western Advocates) and Drew Hagedorn (Tonkon Torp)

***Meeting was called to order at 10:04 a.m. by President Julie Brown.***

***Agenda***

Motion by Brashear, seconded by Pollock, to approve the agenda as distributed. Motion passed unanimously.

***Minutes***

Motion by Wells, seconded by Bruce, to approve the March 13<sup>th</sup> Board meeting minutes as distributed. Motion passed unanimously.

***Treasurer's Report***

Treasurer Friend summarized the financial report for the period ending March 31<sup>st</sup>. There were no questions or comments from the Board.

***Legislative Update***

Hagedorn reported:

- Currently a lull in the legislative cycle as most legislators are focused on their campaigns.
- The Governor has announced a plan to have a special session to deal with the tax treatment of sole proprietors, but there probably won't be anything beyond tax policy considered. Looking like the special session will be during the already scheduled May legislative days May 21-23.
- It's looking like the Joint Transportation Committee will be the only body to handle transportation policy bills.

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### ***Discussion of HB2017 Rulemaking Key Elements***

Criswell distributed an updated forecast of STIF funding to counties and qualified entities and warned that the forecast is conservative—Department of Revenue collection and administration costs have been subtracted, and only two quarters of FY2019 have been assumed.

Gard recommended that providers do their planning at the 150% level. He and Criswell cautioned the Board not to share the updated forecast until ODOT has released it with accompanying explanatory text.

### ***Executive Director Report***

- Review of Revised Draft Logo Re-Designs – Ross distributed four revised draft designs for a new OTA logo; consensus of the Board was that #4 was preferred, with several suggested changes.
- Conference Update – Ross reported that the Conference Planning Committee continues to make progress on sessions and speakers, but is having more trouble than in past years in finalizing keynote speakers. Ross asked for input on desired entertainment for the Tuesday evening dinner; Brashear offered to send suggestions on “clean corporate comedians” that he has heard.
- Update on April 23rd Strategic Planning Session – Ross reminded the Board of the upcoming strategic planning session and said that an outside facilitator, Pam Wilson, had been retained to guide the discussion. Wilson has been calling Board members to get individual thoughts and goals for the session.

### ***ODOT/PTD Report***

In the absence of Gard, Criswell reported:

- The Oregon Transportation Plan is in the final stretch and comments are being solicited from the public.
- Four new positions for STIF Coordinators will soon be posted.

### ***Additional Business***

Brown reminded Ross to have the 2018-19 budget on the May agenda.

The Board approved moving the June meeting date to June 18<sup>th</sup>, which include a lunch to mark the retirement of Elaine Wells.

### ***Agency Updates***

- Penn (Salem-Keizer Transit and the Bus Coalition) – In the last round of FTA grants, Salem-Keizer and Rogue Valley received the only three grants to come to Oregon. The Bus Coalition played a major role in securing \$400 million for transit in the last transportation appropriations bill.
- Brashear (City of Wilsonville/SMART) – Doing their STIF planning and did a work session for the City Council.
- Bruce (Lincoln County Transit) – Union negotiations began on April 4<sup>th</sup>.

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- Carpenter (Community Connection of Northeast Oregon) – Not much to report, working on budget for next fiscal year.
  - Curley (ToGo) – ToGo will have its next quarterly meeting on April 19-20 in Eugene.
  - Howell (City of Sandy) – Ridership is up so they are feeling good about the service changes made a year ago; started their transportation planning process, but no response to their RFP for consultants yet; still trying to get new bus barns up and completed.
  - Jackson (Lane Transit District) – Ratified their labor contract last week, it is a four-year contract with compensation increases totaling 10%.
  - Tovey (Confederated Tribes of the Umatilla Indian Reservation) – Coordinating with Umatilla and Morrow Counties on planning.
  - Pilant (Tillamook County Transportation District) – During the past six weeks launched new software and took possession of a new bus; participating in the Grand Ronde Tribe's transportation development plan.
  - Pollock (Salem-Keizer Transit) – Have reached a tentative three-year labor agreement with a 3% increase per year, no change to health coverage.
  - Stanchfield (Creative Bus Sales) – Delivering many vehicles throughout the state.
  - Stinson (Basin Transit Service) – Getting ready for budget deliberations.
  - Brown (Rogue Valley Transit) – Just bought an adjacent piece of property, but will have to swap parcels after the zoning was changed; ratified a four-year labor contract, with 60-hour guaranteed for pay period and health benefits for families. Received the buses that were purchased from Athens, Georgia, along with six new hybrid vehicles. Brown was just appointed by the Governor to the Oregon Transportation Safety Committee.

Meeting was adjourned at 11:49 a.m.